

Case Checklist:

Sexual Abuse



- Establish Outcry Witnesses
- Interview Outcry Witnesses
- Document How the Outcry Came Out



- Forensic Interview & SANE Exam
- Get Victim Established in Counseling
- Micro-segmentation
- CBCA & RMT
- Case Outline Development & Planning
- CAC/MDT Collaboration & Meeting
- Speak with CPS (if applicable)
- Does Offender have access to Victim?
- Are Caregivers Supportive of Victim?



- Relationship Diagram & Family Tree
- Proper Identification of All Involvements
- Establish Location of Crime Scenes
- Create Diagrams for Scene Locations



- Locate & Secure Physical Evidence
- Secure Digital Evidence & Social Media
- Process & Test Evidence
- Interpret Evidence Findings & Counter Arguments
- Photograph the Scenes



- Identify Records & Send Subpoenas
- Organize & Review Records
- Create Generalized Timelines
- Create Social Autopsy & Associated Timelines
- Use of Civil Court Proceedings if Applicable



- Complete Suspectology & Profiling
- Locate Other Victims
- Locate Other Witnesses
- Strategic Interview Planning
- Suspect Interview & APOD Assessment
- Charging Decisions & Submissions

Case Checklist:

Physical Abuse



- Medical Examination of Victim
- Obtain Medical Record & Physician's Statement
- Identify Possible Mechanisms of Injury (with Medical)
- Contact & Share Information with CPS & Social Workers
- Identify Time & Opportunity with Caregivers
- Identify People who had Access to Victim
- Identify Caregiver Accounts of Mechanism of Injury
- Photographs of Injuries & Imaging if Possible



- Forensic Interview with Child (if Possible)
- Identify and Forensic Interview with Other Children
- CAC / MDT Meeting on Case Facts
- Medical MDT Meeting with Doctors



- Suspectology & History Searches
- Identify Suspect Propensity Elements
- Identify Suspect Precipitator Elements
- Locate Reports & Subpoena Records
- Identify Prior Relationships & Interview



- Secure Relevant Digital Evidence & Social Media
- Secure & Collect Physical Evidence
- Process & Interpret Physical Evidence & Counter-Arguments
- Photograph Scene & Create Scene Diagrams



- Use of Civil & CPS Court Proceedings
- Create Generalized Timelines
- Create Relationship Diagrams & Family Trees
- Organize Records
- Create Social Autopsies & Related Timelines
- Create Strategy for Follow-Up Interviews
- Conduct Final Suspect Interviews
- Charging Decisions
- Organize Case File and Submit for Prosecution

Case Checklist: Corroboration



Photograph and/or Seize:

- Crime Scene
- Room(s)/Furnishing(s)
- Computer(s)/Laptop(s)/Flash-drive(s)
- Cellphone(s)/iPad(s)/Gaming devices
- Vehicle(s)
- Safe(s)
- Camera(s) & Storage Device(s)
- Magazines/Catalogues/Writings

Seize Items Described by Child:

- Clothing
- Bedding
- Sex Toys, Lubricants, Condoms, etc...
- Grooming items
- Movies
- Alcohol/Pills/Drugs
- Weapons
- "Souvenirs" to Suspect

Statements (or Forensic Interviews):

- Witnesses living in home
- All adult outcry witnesses
- Friends child told, regardless of when
- Child lived where/when
- Witnesses who know defendant
- Suspect statement
- Locations/addresses of all instances

Communication Records:

- Social media
- Emails
- Jail calls, visitation, & jail mail
- Landline call records
- Cellphone text and call records
- Address books and calendars
- Letters, diaries, cards, drawings

Records:

- CPS
- Employment records of suspect
- School records of victims
- Location information, residential records
- Apartment records, maintenance records
- SANE
- Medical providers
- Counseling providers
- Hotel records
- Financial records
- IP address and ISP records
- Pharmacy records

Case Checklist: Victim Profiling



Psycho-Behavioral Indicators:

- Nightmares, Night Terrors, Insomnia, & Difficulty Sleeping
- Bedwetting, Incontinence, Enuresis, Potty-Accidents after child is potty-trained
- Regressive behaviors, acting much younger than actual age
- Thumb-sucking or pacifying behaviors
- Issues with being alone or by themselves, clingy behaviors
- Not wanting to be around certain people or certain types of people
- Being secretive or suspicious-acting
- Frequent complaints of pain (headaches or stomach-aches) whether real or imagined
- High-risk taking behaviors

Sexualized Behavioral Indicators:

- Masturbation at times or in places that are inappropriate
- Compulsive and/or frequent masturbation behaviors
- Sexual touching of other people, children or animals
- Sexual play with toys that is explicit in nature
- Coercive or forceful sexual behaviors with others
- Exposing their private parts to others repeatedly
- Flirtatious or seductive behaviors with older people or adults

Aggressive Behavioral Indicators:

- Play or behaviors that is highly destructive or aggressive in nature
- Threatening significant bodily harm to others
- Use of weapons
- Tying up people or animals, or torturing people or animals
- Fire-setting

Withdrawing Behavioral Indicators:

- No longer participating in social activities with friends or family
- Extremely introverted behaviors
- Creating more physical barriers in their room or home

Self-Harming Behavioral Indicators:

- Pulling out hair, picking at skin and creating sores or wounds on body
- Cutting or other self-mutilation types of behaviors
- Drug and/or alcohol abuse
- Suicidal behaviors, speech or suicide attempts

Case Checklist: Offender Profiling



Grooming Behaviors:

- Victim or family vulnerabilities, such as single mothers or families with "issues"
- Offender finding a way to gain trust and become a significant person in their lives
- Offender becoming very close to the child and important to the child
- Offender "driving a wedge" or isolating the child from protective people
- Offender giving gifts to child or treating the child like they are "more mature"
- Offender giving alcohol, drugs or vape pens to the child
- Offender showing the child pornography or talking about sex with the child
- Offender touching the child in non-sexual ways to "normalize" their touch
- Offender engaging in sexual behaviors with the child and then manipulating the child or threatening the child to keep the child from talking about the abuse.

Anti-Social Personality Characteristics:

- General disregard for right and wrong, other criminal behaviors, or sociopathy
- Inability to maintain gainful employment or cooperative living situations
- Inability to have and maintain healthy relationships with other people
- Repeatedly violating the personal space or rights of others
- Irritability, hostility, aggressive, violent or destructive behaviors
- Impulsivity, failure to plan ahead or failure to learn from own mistakes
- Entitled, self-absorbed, and lack of empathy or concern for others

Borderline Personality Characteristics:

- Feelings of loneliness, isolation, depression, anxiety or low self-worth
- Self-harming behaviors, suicidal behaviors, suicidal speech and suicide attempts
- Mood swings, manic behaviors, sudden onset of mood changes, bi-polar traits
- Distorted self-image
- High risk-taking behaviors

Narcissistic Personality Characteristics:

- Exaggerated sense of self-importance or superiority or entitlement
- Monopolize conversations, or refuse to listen or validate thoughts of others
- Taking advantage of others to serve their own self-interests
- Believe that others are inferior to them

Behaviors Consistent with Sexual Offending:

- Pornography, alcohol or drug addictions
- Invasion of privacy, voyeurism, and "peeing" or walking in on people naked
- Having "rape" fantasies or other applicable paraphilic behaviors and fantasies

Case Checklist: Caregiver Profiling



Issues to Resolve Regarding Suggestibility:

- Does the child have any developmental, intellectual or learning disabilities?
- Is the child currently between the ages of 2yo and 6yo?
- Exploration of all speech around the child that could have been suggestible.
- Exploration of how outcry came out from the child and what questions were asked.
- Has the child accused multiple people of abuse?
- Have there been any confirmed falsely reported cases from this child or family?
- Does the child have any memory issues preventing normal recall of information?

Child's Level of Sexual Understanding:

- Has the child ever experienced any other sexual abuse previously?
- Has the child ever witnessed pornography or sexual contact between others?
- Has the child ever heard anyone talking about sexually explicit things?
- Has the child ever demonstrated a level of sexual knowledge inconsistent with their age?

The Outcry Assessment:

- Was the original outcry made to a child or an adult? Identify and interview...
- Was the child ever interviewed by an authority figure (such as a police officer)?
- Has anyone attempted to influence the child's disclosures either way?
- Is the child in a supportive and protective environment? Does the child feel safe?

The Reporting Circumstances:

- Was the report made by a professional or mandatory reporter?
- Was there a delay in reporting if done by the family or caregiver?
- Is there any pending civil court, divorce or child custody issues?
- Was the report made very near to any relevant court filings?
- Have there been any frivolous law suits or false reports made?

The Defense Arguments:

- What are the issues going to arise that will be used by defense to discredit the child?
- What are the issues that will be raised to discredit the caregivers or outcry witnesses?
- Are there any issues that could be raised regarding suggestibility or memory?
- Are there any issues that could be raised regarding mishandling of evidence?
- Are there any issues that could be raised pursuant to other civil proceedings?
- Can those issues be resolved? Or are those issues legitimate enough to hurt the case?